

**MEETING OF THE CITY COUNCIL
OF THE CITY OF HOLLAND, TEXAS**

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Notice is hereby given that the City Council of the City of Holland, Texas will hold a Meeting to discuss the following agenda items on

**Monday, August 22, 2022, at 6:00p.m. at
Holland ISD Elementary Commons,
503 Crockett St., Holland, Texas 76534**

1. Call to Order

- a) Roll Call: Determination of Quorum
- b) Pledge of Allegiance
- c) Invocation

2. Citizen Public Comments

The City Council welcomes public comments at this point on non- agenda items. This segment is limited to thirty (30) minutes to the first (10) speakers. Speakers must sign in to speak before the start of the council meeting and shall limit their comments to three (3) minutes. Speakers must address Council at the podium and give their name before presenting their concerns. Note: State law will not permit the City Council to respond to items that are discussed during public comments.

3. Consent Agenda

All matters listed under the Consent Agenda will be considered routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless the City Council members remove specific items from the Consent Agenda to the Regular Agenda prior to voting on adoption of the Consent Agenda. Removed items will be considered and acted on after a vote on the Consent Agenda.

a) Approval of Minutes for July 25, 2022, Regular City Council Meeting

b) Departmental/Staff Reports:

- i. Financial Reports
- ii. Police Reports
- iii. Utility Reports
- iv. Discussion Building Permits – New Businesses
- v. Engineer Report
- vi. Approval to Pay Bills for August 2022

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

4. Discussion/Possible Action Items:

- a) **Discussion/Possible Action** – Council’s review and approval granting the Mayor authority to execute a new law firm engagement agreement with the current City Attorney, Guevara Law, P.C.,
- b) **Discussion/Possible Action** – Council’s review and approval granting the Mayor authority to execute a new 3-year engagement agreement for audit services with Rod Abbott, CPA, PLLC for fiscal years 2022-2023, 2023-2024 and 2024-2025 audits.
- c) **Discussion/Possible action** – Council’s review and consideration of the fiscal year 2022 ad valorem tax rate proposed by the City’s accountant for future adoption approval.
- d) **Discussion/Possible Action** – Council’s review of the City Accountant’s final draft of the proposed budget prior to the accountant’s formal submittal of the fiscal year 2022-2023 Proposed Budget to the Mayor for subsequent filing with the City Secretary.
- e) **Discussion/Possible Action** – Council to set the date for the public hearing on adoption of the FY 2022-2023 Proposed Budget and tax rate.

5. Executive Session

The City Council will convene into Executive Session in accordance with Texas Government Code Section 551.074 – Personnel Matters.

- f) **Discussion/Possible Action** – Consider (i) modifying Sandy Starks’s employment status from part-time to full-time Municipal Court Clerk, (ii) waiving the probationary period requirement under the City’s Employee Handbook and (iii) increasing salary.

6. Reconvene Open Session

The City Council will reconvene back into Open Session to consider any action(s) necessary on items discussed in Executive Session, including:

- g) **Discussion/Possible Action** – Council’s approval to (i) modify Sandy Starks’s employment status from part-time to full-time Municipal Court Clerk, (ii) waiving the probationary period requirement under the City’s Employee Handbook and (iii) increasing salary.
- h) **Discussion/Possible Action** – Council’s approval to remove resigned Municipal Court Clerk, Hannah Bergert from the City and related Court banking and other operational accounts and add Sandy Starks.

7. Announcements of future Council meeting dates – September 26, 2022

8. Adjourn

Executive Session: *The Council may vote and/or act upon each of the items listed in the Agenda. The Council reserves the right to retire into executive session concerning any of the items on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including Section 551.071 (Consult with Attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development).*

Notice of Requested Agenda Item: *Anyone wanting to place an item on the Agenda for the following meeting should submit their written agenda item to the City Secretary no later than the Monday prior to the Meeting. The Mayor will review all items and decide placement on the agenda for action. Agenda will be posted on the Friday prior to the meeting. Only emergency items will be posted after that date on a separate Agenda. All Employee Reports need to be given to the City Secretary by the Monday prior to the Regular Council Meeting.*

Notice of Assistance at Public Meetings: *In compliance with the ADA Holland Elementary Commons is wheelchair accessible. Reasonable accommodation will be provided for persons attending city council meetings in need of special assistance. Please contact Paula Byrd, City Secretary, at (254) 657-2460 at least 48 business hours prior to the meeting for special assistance.*

Certification: *I, the undersigned authority do hereby certify that the Notice of Meeting was posted pursuant to Sections 551.041 - 552.043 at City Hall, 102 W. Travis St., Holland, Texas 76534 (outside bulletin board), convenient and readily accessible to the general public at all times, **at or before 5:00 o'clock p.m. on August 19, 2022**, and said Notice remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.*

Posted By: Paula Byrd

Date: August 19, 2022

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person under Subchapter H, Chapter 411, Government code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.