

**SPECIAL CALLED MEETING OF THE
CITY COUNCIL OF THE
CITY OF HOLLAND, TEXAS**

www.cityofholland.org

Notice is hereby given that the Public Notice of Hearing and Special City Council Meeting will be held on Wednesday, April 16th, 2025, at 5:00 p.m. in the Holland City Hall, @ 102 W Travis Holland, Texas 76534, and this notice was posted by Friday, April 11, 2025, by 5:00 p.m. at City Hall.

**Wednesday, April 16th, 2025, at 5: 00p.m.at
Holland City Hall @102 W Travis, Holland,
Texas 76534**

1. Call to Order

- a) Roll Call: Determination of Quorum
- b) Pledge of Allegiance
- c) Invocation

2. Citizen Public Comments

The City Council welcomes public comments at this point on non- agenda items. This segment is limited to thirty (30) minutes to the first (10) speakers. Speakers must sign in to speak before the start of the council meeting and shall limit their comments to three (3) minutes. Speakers must address Council at the podium and give their name before presenting their concerns. Note: State law will not permit the City Council to respond to items that are discussed during public comments.

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

- 3. A. Discussion/Possible Action Items:** To nominate a candidate for the Board of Directors of Central Texas Water Supply Corporation.

B. Discussion/Possible Action Items: The sewer line issues at 311 Hackberry.

4. Executive Session:

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matters: To Hire another person for the Utility Department Blaine Dickey.

SECTION 551.07

5. **Take potential and possible Action on items from executive session: Blaine Dickey**

6. **Adjourn**

***Executive Session:** The Council may vote and/or act upon each of the items listed in the Agenda. The Council reserves the right to retire into executive session concerning any of the items on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including Section 551.071 (Consult with Attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development).*

***Notice of Requested Agenda Item:** Anyone wanting to place an item on the Agenda for the following meeting should submit their written agenda item to the City Secretary no later than the Monday prior to the Meeting. The Mayor will review all items and decide placement on the agenda for action. Agenda will be posted on the Friday prior to the meeting. All Employee Reports need to be given to the City Secretary by the Monday prior to the Regular Council Meeting.*

***Notice of Assistance at Public Meetings:** In compliance with the ADA the Holland Elementary Commons is wheelchair accessible. Reasonable accommodation will be provided for persons attending city council meetings in need of special assistance. Please contact Sandra Dickey, City Secretary, at (254) 657- 2460 at least 48 business hours prior to the meeting for special assistance.*

***Certification:** I, the undersigned authority do hereby certify that the Notice of Meeting was posted pursuant to Sections 551.041 - 552.043 at City Hall, 102 W. Travis St., Holland, Texas 76534 (outside bulletin board) and are convenient and readily accessible to the general public at all times, **at or before 5:00o'clock p.m. on April 11, 2025**, and said Notice remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.*

Posted By: **Sandra Dickey**

Date: **04/11/2025**

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person under Subchapter H, Chapter 411, Government code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

Sandra Dickey, City Secretary

Johnny Kallus, Mayor

**RESOLUTION NOMINATING CANDIDATE FOR ELECTION
TO THE BOARD OF DIRECTORS OF
CENTRAL TEXAS WATER SUPPLY CORPORATION**

WHEREAS, the _____
(Name of the Water System or City)

is a Regular Member of the Central Texas Water Supply Corporation as a direct result of entering into a water sales and purchase contract with the Central Texas Water Supply Corporation; and

WHEREAS, the By-Laws of the Central Texas Water Supply Corporation stipulate that, at the Annual Meeting of the members, each Regular Member shall be entitled to nominate an individual to serve on the Board of Directors of Central Texas Water Supply Corporation, provided that the nominee is not in violation of the Central Texas Water Supply Corporation Conflict of Interest Policy; and

WHEREAS, the _____
(Name of the Water System or City)

has determined that it would be to its best interest to have such a voting member on the Central Texas Water Supply Corporation Board of Directors and does desire to have such a Board Member elected on the April 22, 2025, meeting by the members of Central Texas Water Supply Corporation.

NOWHEREFORE, be it resolved by the _____
(Water System Board or City Council)

of the _____ that
(Name of the Water System or City)

_____ be and is hereby nominated for election
(Name of Candidate)

to the Board of Directors of Central Texas Water Supply Corporation on the April 22, 2025, meeting of the members of Central Texas Water Supply Corporation.

THIS resolution passed by the _____
(Water System Board or City Council)

of _____ on _____
(Name of the Water System or City) (Date)

Signed: _____
(President/Mayor)

ATTEST:

(Secretary)

(Name of the Water System or City)

CENTRAL TEXAS WATER SUPPLY CORPORATION

CONFLICT-OF-INTEREST POLICY

March 20, 2018

PART 1. CONFLICT OF INTEREST DEFINED:

1. Members of the CTWSC Board of Directors shall be elected by a member entity of the corporation. They shall be eligible to serve unless:
 - A. He or she is representing more than one regular member as a Director.
 - B. He or she is a developer of property within the service area of the corporation.
 - C. He or she is an employee of any developer of property within the service area of the corporation.
 - D. He or she is an employee of any director, manager, engineer, or attorney for the corporation.
 - E. He or she is serving as a consultant, engineer, attorney, manager, or in any other professional capacity for the corporation or for a developer of property within the service area of the corporation.
 - F. He or she is a party to a contract with the corporation, except a contract for the purchase of water/sewer services furnished by the corporation to the corporation's members generally, or
 - G. He or she is a part of a contract with any developer of property within the service area of the corporation, other than conveying real property within the service area of the corporation for the purpose of establishing a residence or establishing a commercial business within the service area of the corporation.
 - H. He or she is a member of the immediate family of any director of the corporation or of any other person serving in a managerial capacity, as attorney, accountant, or an engineer on behalf of the corporation or if he or she serves as a director or as an officer for any bank or financial institution retained as a depository for the funds of the corporation, or any bank or entity which holds any indebtedness of the corporation.

2. A Responsible Person is disqualified from employment by the corporation if he or she is a member of the immediate family of any director of the corporation or any other person employed by the corporation or managerial capacity on behalf of the corporation.
3. Any Responsible Person of the corporation shall engage in any transaction as a representative or agent of the corporation with any business entity in which they, their immediate family, or any business partners have a direct or indirect financial interest that might conflict with the proper discharge of their duties or responsibilities.
4. No Responsible Person of the corporation shall be entitled to any compensation for or in consideration of the execution of his duties as such officer or director, provided, however that the actual, reasonable expenses of any officer or director incurred on the business of the corporation may, with approval of the board of directors, be paid to them.
5. No Responsible Person of the corporation shall:
 - A. Solicit or accept or agree to accept a financial and/or material benefit, that might reasonably tend to influence his or her performance of duties for the corporation or that he or she knows or should know is offered with the intent to influence the officer's or director's performance of his or her duties.
 - B. Accept employment or compensation that might reasonably induce him or her to disclose confidential information acquired in the performance of official duties.
 - C. Accept outside employment or compensation that might reasonably be expected to create a substantial conflict between the officer's and director's private interest and duties of the corporation; or
 - D. Solicit or accept or agree a financial benefit from another person in exchange for having performed duties as an officer or director of the corporation in favor of the person.
6. The board of directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the general purpose or for any special purpose of the corporation, provided, however, that the board of directors may reject any donation made upon a condition or restriction if in the discretion of the board of directors the acceptance of the donation as so conditioned or restricted will not be in the best interest of the corporation.
7. The removal of any director of the corporation because of disqualification under this policy shall not affect the validity of directors during the time of service by that director, even though the director may have been acting under the disqualification at the time of such service.

8. If at any time any officer or director is required to vote in his or her capacity as a director on an issue which may create a conflict of interest, which may be deemed a conflict of interest by the board, or which may be interpreted by the members as a conflict of interest, the officer or director shall abstain from voting, as a matter of record, on that issue.
9. The policy provisions do not apply to contract for personal or professional services or for a utility service operator.

PART II. DEFINITIONS:

- A. A "Conflict of Interest" is any circumstance described in Part I of this Policy.
- B. A "Responsible Person" is any person serving as an officer, director, employee, or member of the Board of Directors of Central Texas Water Supply Corporation.
- C. A "Family Member" is a spouse, domestic partner, sibling, parent, grandparent, or grandchild or a Responsible Person. This includes step parents, step children, step siblings, and adoptive relationships.
- D. A "Material Financial Interest" in an entity is a financial interest of any kind, which, in view of all of the circumstances, is substantial enough that it would, or reasonably could, affect a Responsible Person's or Family Member's judgement with respect to transactions to which the entity is a party. This includes all forms of compensation.
- E. A "developer" is any person who is an owner, shareholder, director, officer, partner or employee of a business entity engaged in the business of selling or leasing, or offering to sell or lease, or advertising for sale or lease, any lots in a subdivision.
- F. A "Contract or Transaction" is any agreement or relationship involving the sale or purchase of goods, services, or rights of any kind, the providing or receipt of a loan or grant, the establishment of any other type of pecuniary relationship, or review of a charitable organization by Central Texas Water Supply Corporation. The making of a gift to Central Texas Water Supply Corporation is not a Contract or Transaction.

TIMELINE FOR EVENTS LEADING UP TO ANNUAL MEETING April 22, 2025

120 DAYS PRIOR

President of the Board verifies that there are three (3) directors appointed to the standing Credentials Committee. The Secretary of the Board will be the Chairperson of the Credentials Committee.

90 DAYS PRIOR January 23, 2025

Voting procedure changes, as needed are submitted by the Credentials Committee as an agenda item for the board to consider at the next Monthly Meeting.

90 DAYS PRIOR January 23, 2025

Resolution forms and Conflict of Interest Policy are emailed to membership by the Corporation Office.

30 DAYS PRIOR March 23, 2025

Resolution forms are due in Corporation Office by membership.

15 – 25 DAY PRIOR April 10, 2025

Membership and Board of Directors Annual Meeting packets are mailed by the Corporation Office.

10 – 1 DAYS PRIOR April 12, 2025

Credentials Committee meets to verify the Resolutions submitted by the membership.

DAY OF ANNUAL MEETING April 22, 2025

30 minutes prior to the Annual Meeting, Credentials Committee meets to resolve any issues pertaining to the resolutions submitted by the membership.

Sandra Dickey

From: jeremy lanig <libertylanig1@gmail.com>
Sent: Thursday, April 3, 2025 11:09 AM
To: Sandra Dickey
Subject: 311 hackberry sewer line

CAUTION: ' This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!'

Estimate to replace 350 foot of city sewer line, reconnect 7 residential taps, Provide necessary, mainline cleanouts and man-hole tap. Repair inherently broken water residential H2O lines. Encapsulate new sewer line properly in SAND to ensure long-term stability and use. Cover up and replace terrain. Estimated cost: \$36,400 Thank you, Jeremy Lanig
Liberty Plumbing
RMP40233
Sent from my iPhone

EXHIBIT "A"
BID SCHEDULE
CITY OF HOLLAND
HACKBERRY WASTEWATER LINE

Item No.	Estimated Quantity	Unit	Description of Items with Bid Prices Written in Words	Unit Price in Figures	Total Amount
BASE BID					
1	100%	LS	Furnish and install all materials, labor overhead, and profit required to provide Preparation of Right-of-Way and Site Clearing, including but not limited to; miscellaneous site demolition, existing utility verification and protection, pre and post construction photos of site, per project plans, specifications and details, complete in place for the sum of		
			<u>One thousand three hundred dollars</u>	<u>\$ 1,300.00</u>	<u>\$ 1,300.00</u>
2	100%	LS	Furnish and install all materials, labor, overhead, and profit required to provide Mobilization, Bonds, Permits and Insurance, per contract requirements, complete in place for the sum of		
			<u>One thousand eight hundred dollars</u>	<u>\$ 1,800.00</u>	<u>\$ 1,800.00</u>
3	100%	LS	Furnish and install all materials, labor, overhead, and profit required to provide connection to existing Manhole, per project specifications and details, complete in place for the sum of		
			<u>One thousand four hundred fifteen dollars</u>	<u>\$ 1,415.00</u>	<u>\$ 1,415.00</u>
4	415	LF	Furnish and install all materials, labor, overhead, and profit required to install 8" SDR-26 PVC, including Excavation, Embedment, Backfill, and Compaction, at location shown on plans, per project specifications and details, complete in place for the sum of		
			<u>Seventeen thousand fifteen dollars</u>	<u>\$ 41.00</u>	<u>\$ 17,015.00</u>
5	100%	LS	Furnish and install all materials, labor, overhead, and profit required to provide connection to existing 4 inch residential services, per project specifications and details, complete in place for the sum of		
			<u>Eight thousand nine hundred dollars</u>	<u>\$ 8,900.00</u>	<u>\$ 8,900.00</u>
6	1	EA	Furnish and install all materials, labor, overhead, and profit required to install 8" PVC Cleanout, including Excavation, Embedment, Backfill, and Compaction, at location shown on plans, per project specifications and details, complete in place for the sum of		
			<u>Eight hundred dollars</u>	<u>\$ 800.00</u>	<u>\$ 800.00</u>
7	100%	LS	Furnish and install all materials, labor, overhead, and profit required to Perform Testing of New Sewer Line per project specifications and details, complete in place for the sum of		
			<u>One thousand three hundred dollars</u>	<u>\$ 1,300.00</u>	<u>\$ 1,300.00</u>
8	100%	LS	Furnish and install all materials, labor, overhead, and profit required to remove and replace fences with similar materials as needed to perform sanitary sewer installation, complete in place for the sum of		
			<u>Two thousand six hundred dollars</u>	<u>\$ 2,600.00</u>	<u>\$ 2,600.00</u>
9	950	SY	Furnish and install all materials, labor, overhead, and profit required to Provide Final Grading, including Trash Removal, Hydromulch, and Watering as Required, per project specifications and details, complete in place for the sum of		
			<u>Three thousand eight hundred dollars</u>	<u>\$ 4.00</u>	<u>\$ 3,800.00</u>
TOTAL BASE BID:					<u>\$ 38,930.00</u>